

To: Deans, VPs, Chairs and Program Directors, DUSs, SSOs

From: Sarah Church, VPUE

Date: 9/13/2021

I write with updates to Stanford policy on university-supported undergraduate travel and Experiential Learning Opportunities (ELOs), which include Stanford-funded undergraduate research, service learning activities, and internships. Please share this information with your faculty or staff who may work with undergraduates in these areas.

The University's updated travel policy extends [restrictions on travel by undergraduates](#) through Autumn Quarter 2021-22:

- In person ELOs on campus or in the local community (within 150 miles from campus) are permitted.
- Student travel outside of the Bay Area (beyond 150 miles from campus) is prohibited for all Stanford-funded ELOs.
- Undergraduate student travel for course field trips and field research within California is allowed only if accompanied by an instructor or staff member. See course-related travel policy and FAQs [here](#).
- Travel associated with the Bing Overseas Studies Program, Stanford in New York and Stanford in Washington will be permitted for fully vaccinated undergraduates.

Units are encouraged to identify remote ELO opportunities where possible in response to continued undergraduate travel restrictions and because many organizations may remain unable to host students in person. Please note that policies related to undergraduate travel and ELOs may be updated for future quarters as health and safety conditions evolve.

Other interim policies related to ELOs that were put into place during the four quarter 2020-21 academic year are being discontinued. (See letters from the Provost regarding these former policies under "Stanford-Funded Experiential Learning for Undergraduates" [here](#).) **Policies and practices that will be discontinued include:**

- a) students must be on a Flex term to have a full-time ELO (Flex terms will no longer be a part of the academic year);
- b) students must have been enrolled full-time for two quarters prior to receiving a full-time Stanford-funded ELO; and
- c) students may receive only one full-time Stanford-funded ELO in a given academic year.

Units continue to be responsible for administering the application, selection, and stipend support processes to students. Units will no longer be responsible for additional

verification of student eligibility pertaining to these policies or submitting rosters to a central repository (apart from what funding organizations such as VPUE's Undergraduate Research office or the Haas Center for Public Service may require in exchange for financial support). Note that some offices offering ELOs will have additional policies or restrictions, as has always been the case.

Thanks to you and your faculty and staff for their hard work in continuing to make meaningful learning opportunities available to our undergraduates despite the barriers and complications of the past year and a half. You have my gratitude.

Sincerely,
Sarah

=====

Sarah Church
Freeman-Thornton Vice Provost for Undergraduate Education
Professor of Physics
Pritzker University Fellow in Undergraduate Education

To set up appointments, please contact: Gina Meyers-Im (gimim@stanford.edu)